



SIX STEPS TO

Seamlessly Implementing a Data Classification Programme

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A REPORT BY



INTRODUCTION

Getting your users onboard is essential if you are to unlock the compliance, time, and cost saving benefits of classification.

Rolling out a solution too early. Failing to create a shift in data awareness. These are just a couple of the reasons investment is wasted on failed data classification initiatives.

With support from data classification specialists early on, you'll unearth potential challenges and conflicts at the outset.

Once identified, these can be resolved, so you can develop a robust and reliable platform. With the right training and cultural awareness, you'll secure advocates at every grade, transforming data management and compliance throughout your business.

41%

of IT professionals say employees are an organisation's greatest asset... but 21% believe employees can pose a big threat to data security.

Survey commissioned by HANDD, June 2017

Want to know more?

Speak to one of our independent data classification specialists on +44 (0)8456 434 063 or drop us a line at info@handd.co.uk

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YOUR 6 STEP PROCESS

1. Classification Audit

Understand the people, policies and processes you have in place and identify what you need from your data classification solution.

2. Technical Discovery & Policy Configuration

Understand the environment, people, processes and technology that will be affected by a Data Classification Programme.

Seek expert advice to help you uncover all of the ways in which data classification can support the business' goals. This will ensure you unlock the full potential of your investment. Often overlooked, this essential step will enable your Data Classification platform to be configured correctly to give you the functionality you need.

Identifying training needs and the roll out strategy at this stage will help the seamless management of the programme.

3. Technical Pilot & Business Pilot

With a full audit under your belt, testing the platform with your administrators is essential to uncover any issues at an early stage. A technical pilot will avoid risking user confidence of with a hasty roll out.

Advocates at different levels throughout the business will improve the adoption of the platform and minimise the risk of user push-back. A controlled business pilot using a selection of employees across the business will help you create essential advocates early on.

4. Communications & Awareness

All the technology in the world is useless if documents are left on photocopiers. Develop a strategy to get employees at every level working to protect your data. By raising consciousness of data security within your business, you'll also enhance buy-in among users.

5. Training & Education

"41% of IT professionals say employees are an organisation's greatest asset... but 21% believe employees can post a big threat to data security."

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Ensuring your users have all the training they need will help you demonstrate regulatory compliance and get the most out of your data protection software.

We train administrators, empowering them to deliver a successful roll out, and we train users on how and why to classify data. So, wherever you are in your data classification project, we've got your back.

6. Solution Deployment

A carefully managed and phased roll out is essential for success.

Working with someone who has previous experience of rolling out a data classification programme can really pay dividends.

Find out how HANDD's team of specialists can support you at any or every stage in implementing data classification in your organisation. Call +44 (0)8456 434 063 today.

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